



DUTY STATEMENT

Position details

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|---------------------------|-------------------------------|-----------------|-----------|--------------------------|-------|
| Local Title | Radiographer - New Graduate | | | | |
| Classification | Health Professional – Level 1 | | | | |
| Department/ Ward | Medical Imaging | | | | |
| Position number(s) | 7110 | Type | Full time | Fortnightly hours | 73.30 |
| | | Ins. No. | 05/180 | Cost Centre | L1790 |

Reporting details

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| Supervises | | Supervisor | |
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Duties

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| Calvary Health Care ACT expects that you will have: | <ul style="list-style-type: none"> • A knowledge, understanding and commitment to the principles and practices of: <ol style="list-style-type: none"> 1. risk management in accordance with Calvary Health Care ACT Integrated Risk Management Strategy; 2. clinical governance; and safety, 3. safe, quality customer service; 4. workplace equity, and 5. injury prevention, and a demonstrated ability to apply them in the workplace. • Oral communication and liaison skills of a high order. • Ability to set priorities and meet deadlines. • An understanding of the philosophical direction of the organisation. |
| Calvary Health Care ACT expects that you will be accountable for: | <ul style="list-style-type: none"> • Demonstrating an understanding of risk management processes and systems and their relationship to safe, quality patient care and organisational outcomes. • Assisting in the quality review and management activities. • Demonstrating the principles of work place equity, safety and injury prevention in own work practices and interactions with patients, visitors, contractors and other Calvary employees and clients. • Taking responsibility for managing risk within the employee's span of control. • Assisting in the identification, analysis, assessment, monitoring and reporting of risks that could impact on the work environment. |

**Specific functions
in priority order:**

1. 1. General radiographic examinations, observing radiation protection measures at all times.
2. 2. Using the department's Radiology Information system to enter patient demographic data and maintain patient examination files.
3. 3. Ensure that the equipment is maintained to the relevant standards and report faults to the Assistant Manager – Medical Imaging.
4. 4. Participate in inservice programs.
5. 5. Assist with the training of student Radiographers.

SELECTION CRITERIA

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| Position | HP 1 Radiographer New Graduate PN 7110 |
| Mandatory | <ul style="list-style-type: none"> • Completion of tertiary level studies in an accredited Medical Imaging Course, and eligibility to undertake the Australian Institute of Radiography's post-graduate Professional Development Year Programme |

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| You will be selected for the role based on: | <ul style="list-style-type: none"> • Experience, at a pre-graduate level, in general radiography, including casualty, mobile and operating theatre work. • Well developed liaison and communication skills in dealing with a range of clients and colleagues. • Demonstrated ability and willingness to work individually or as a member of a team • Knowledge of, or ability to gain knowledge of both departmental and corporate policies and procedures |
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Approved Service Director:

Chris Rebeiro

30/10/2006

Approved HR Department

Chris Hodgson

26/10/2006